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**Champion Projects Fund**

Application Guidelines

**Champion Projects Fund** - a submission to the Edmonton Catholic Schools Foundation (by teachers and/or staff member) requesting financial assistance for student-generated short term projects, which are supported by school administration.

* A maximum grant of $2500 per project may be granted
* One time grant per project, with occasional exceptions.
* Teachers and/or staff members may apply directly online at [www.ecsfoundation.ca](http://www.ecsfoundation.ca) The principal must sign the application form.
* Deadline – Applications must be submitted by **April 1 or November 1 of each year.**
* The **Champion Projects Fund** does not provide money for items that are the responsibility of the school or school board such as textbooks, supplies, and equipment.

* A cheque will be made payable and delivered to the school.
* Funds must be used within the school year in which they were awarded.
* The **Champion Projects Fund** Final Report is to be submitted to the Foundation, along with receipts and any supporting materials, no later than 30 days following the completion of the project.
* Applications must demonstrate the following criteria:

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| 1. Curriculum Connection
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| 1. Benefit of project for students/learning community
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| 1. Connection to Catholic Education Goals
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| 1. Community of Service (number of students/staff involved and length of project)
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 March 2016